

**CNTA Representative Council Meeting  
Minutes  
October 17, 2017**

**I. MEETING CALLED TO ORDER 4:05**

**II. AGENDA APPROVAL and APPROVAL OF MINUTES from 9/19/2017 (5 minutes)**

Motion to approve the agenda with changes by Loretta Arenas and seconded by Marlin Heyne

Hedi Suddon motion to approve the minutes with changes, seconded by Nicole Lockland. Passed 1 abstention.

**III. NEW BUSINESS**

**A. Grade Challenges**

- a. Keep your syllabus and parent signatures for a year after the class has ended.
- b. Don't throw out student work, even if their name is not on it. Save it (you don't need to give them credit for it).
- c. Keep all communications between students and parents for at least a year.
- d. Julie will investigate how long the parents can challenge a grade and report back to us.
- e. Update grades on Q regularly
- f. Save copies of Grades and IDF for yourself.
- g. Save student's work that shows the student skill level for students that you feel may challenge a grade in the future.

**B. Absence Reporting/Aesop**

- a. If you have difficulty with calling in for an absence for 1/7 of a day. Admin can request you get a half day sub, but once you sign your absence report record the period of time you missed under a half day sub.
- b. The district has not sent out an email about the missing sick days, some members didn't get their old days rolled over into the current year. If this is an issue, please contact the district.
- c. When you take a half day sub as an elementary it goes in as 4/7 not 3.5/7. Make these corrections before you sign your absences report. Check your paystubs.

- d. Use your PN days very carefully. You can only use 2 in a row without approval. PN days are limited to 10 days per year, once you hit your limit you will not get paid for additional PN during the school year.
- e. Once your absence report is signed it is very difficult to change.

C. Catastrophic Leave Open Enrollment

- a. Open enrollment is now through November 30. New members donate 2 days, then 1 day a year as needed.
- b. To take advantage of this you don't need to wait for your disability to take effect.
- c. You must be an permanent employee and a union member to take advantage of this opportunity.
- d. When using the catastrophic leave bank first you have to use all of your sick days, then you can receive up to 80 days total and get credit for your days for your retirement.
- e. If someone else in your family is sick, the members can donate days to you.

D. Janus v. AFSCME legal case

- a. A new court case to make Unionism optional. A decision should be reached by June.
- b. This case is challenging agency fee payers.

E. CNTA Website Tour/Registration

Martha Santos made a motion to table this until next Rep Council meeting, seconded by Dan Tucker. Motion passed.

F. Listening Sessions Form/Logistics

- a. Chris Rodriguez and Jennifer Devries discussed listening sessions to get our members voices to focus our members concerns for current contract negotiations.
- b. Only trained site reps should facilitate the session.
- c. Please try to start this during the 10 min meetings during your staff meeting this month.
- d. Let participants know this is a time for sharing, not educating/discerning
- e. Encourage everyone's opinion, but be concise.
- f. We want to know what they know and educate our members.
- g. Share the ground rules with everyone, utilizing our role as facilitators
- h. Summarize, but make sure that the summary is accurate
- i. Remind them that a digital survey will be coming out also
- j. Don't present the question sheets prior to the meeting; we want the top priorities that come to light.

- k. Need them somewhat consolidated and returned by the next rep council meeting.
- l. Cannot do during PCT time, but can be done during duty free time, before or after school or lunch.

- G. Site Rep. of the Month Nominations
  - a. Fill out the nomination forms please.

#### H. Raffles

- I. San G report
  - a. Fall Leadership Conference occurred Sept 29-Oct. 1<sup>st</sup>
  - b. Next Year is Oct. 5-7, 2018 in Palm Springs
  - c. EMLD conference (ethnic minority) April 20 & 21, 2018
  - d. CTA and CNTA will be participating in the pack the purse campaign, from now until the Spring
    - i. Pack an unused purse with toiletries to donate to local shelters
  - e. CTA is having numerous trainings that we are welcome to join in
  - f. Betsey wrote an NBI at the RA to change the word teacher to educator in their documentation.

### **IV. OLD BUSINESS**

- A. IBB Problem Solving Training
  - a. The district send an email out to principals to participate with site reps and our principals, there is still some room.
  - b. The trainings will occur at the end of the month, beginning of November for both secondary and elementary schools.
  
- B. Professional Development at CNTA
  - a. PD day this Thursday. You will get paid out of your 21 hours per year, beyond this the rest are voluntary.
  
- C. CNSEF Grant Application
  - a. Applications are due by October 20th

## V. REPORTS

### A. President's Report

- a. If you'd like a site meeting. Please contact Julie or Kristi.
- b. Special guest: Kendall Vought came to discuss CTA. She is our board member representing us.
  - a. She discussed what the union membership provides.
  - b. Talked about the disaster relief fund
  - c. Discussed classroom or school grants from the local.
  - d. Talked about the CTA conferences

### B. Vice President's Report

- a. Not present, no report presented.

### C. Treasurer's Report

- a. Reviewed the balance sheet.
- b. We had our audit last week. The results will take 3-4 weeks.
- c. Went to treasurer training at the San G conference
- d. We lucky to have an accountant, other locals do not
- e. Discussion of our building maintenance took place.
- f. Kristin made a motion to replace the carpeting for \$14,562 , seconded by Meg E'amato.
  - a. Motion passed. All in favor.

f.

### D. Executive Director Report

- a. Not present, no report presented.

### E. Director's Reports

#### **Elementary Tk-3:**

A site that Principal is asking why teachers did not attend the S day  
Sites aren't getting their 10 minutes for CNTA in the staff meetings  
Report card and conference time line concerns  
Concerns about running records and one on one assessment and getting them done  
Mixed reviews for the in-service day  
Discussion about a new report card since they are out dated

#### **Elementary 4-6:**

21 Hour questions (about paid PD time)  
Summer institute literacy does not count towards your total  
Benchmark wait listed people need to cancel it to attend again, even if your waitlisted.

## PBIS

There's 3( sets of subs) two hour each and teachers in the afternoon are being asked to attend during their lunches, looking into options.

Looking into reasons why kids are being suspended from your classroom. We are looking into a form for suspensions.

Questions about Conferences and different specific concerns

If you are being hit by a student file an incident report and call the union.

## **Middle School:**

Questions about PD days to get clarification on  
Temps moved to permanent status in ELA not Math  
Coach stipend at intermediate schools  
Multiple preps, why aren't they consolidated?

## **High School:**

Collecting the PSTA/C&CD feedback survey before Friday  
Nov 8<sup>th</sup> listening session  
Staff parking a concern in numerous sites  
Corona maintenance issues  
Pressure about D & F's  
Teachers are asked to sign IEPs they were not in attendance  
Status of C&I meetings  
SPED and EL they are being mainstreamed without the full picture

## **Support services and Sped**

SLP issues with makeup sessions  
SLP new email concerns  
Counselors are having several evening meetings that are required  
Different group are getting paid at different rates for extra services, per diem vs. curriculum rate  
PALS classes are having some concerns  
SCIA packets follow through  
Injuries are occurring to staff  
Psychologists and timecard issue  
The nurse got a specified parking spot at a school.

## **VI. ADJOURNMENT 6:21 PM**

**\*\* Our next CNTA Rep. Council Meeting is November 14, 2017**

