



Corona-Norco Teachers Association

CNTA EXECUTIVE BOARD MEETING AGENDA
February 7, 2017

I. EBOARD BUSINESS MEETING CALLED TO ORDER at 9:15

Members Present: Julie Cooley (President)
Kristi Johnson (Vice President)
Omar Mayan (Treasurer) left at 2:30PM
Angela Thomas (Support Services) left at 3:05PM
Jerry Goar (Intermediate Director) left @2PM
Loretta Arenas (CTA State Council Rep)
Susan Jessup (Secretary)
Tonya Spencer (Elementary Director K-3)
Chris Rodriguez (Secondary Director) left at 1:00PM, re-entered meeting at 1:45PM
Michelle Gardner (CTA State Council Rep) left at 2:15PM
Loretta Arenas (CTA State Council Rep)
Martha Santos (CTA State Council Rep)

Members Not Present:
Elisa Gusdal (CTA)

II. AGENDA APPROVAL/APPROVAL OF MINUTES from January 10, 2017

Motion to approve the agenda Chris Rodriguez and Seconded Kristi Johnson. Motion passed 10.

Motion to approve minutes as amended by Jerry Goar and seconded by Michelle Garnder.
Motion Passed 9. Abstention 1 .

III. NEW BUSINESS

A. Norms Inventory

Discussion: the Eboard took an inventory survey.

Action: data will be discussed at the next Eboard.

B. CNTA “At a Glance” Brochure

Discussion: A member created a brochure about what she learned at the CNTA training at the January symposium. Shared with the group, discussed how it could be utilized by

the members. Possibly make a template on the website and allowing the sites to modify for their own sites.

Action: Chris Rodriguez and Tonya Spencer will look over the brochure and generalize it for the organization. Julie Cooley will work with the team and present it to the organizers and then it will be presented at rep council.

C. Bylaws update

Discussion: Bylaws have been forwarded to CTA. Abe Kya is doing a side by side comparison of the new/old bylaws.

Action: The information will be presented in March to the eboard/rep council.

D. CNTA Spring Elections

Discussion: The time line was discussed. Talked about potential forms & meetings that the committee will share with potential people running for elections.

E. Good Teaching Conference

Discussion: The eboard talked about the conference and the members that applied. 23 teachers submitted an interest form to attend the conference. We talked about how we may encourage these teachers to become more involved in our union.

Action: Tonya Spencer motioned to call to question, seconded by Kristi Johnson. 8 In Favor, 1 no , 2 abstentions.

Motion: Tonya Spencer motioned to send all 23 teachers to the good teaching in Garden Grove, March 17-19, 2017 for approximately \$12,650 seconded by Kristi Johnson. In Favor 8, abstentions 2, No 1. Motion Carries.

Good Teaching conference: Kristi will be the point person and contact the attendees.

F. Facilities Update

Discussion: Bids are not available for the carpeting and paint yet. We needed an A/C compressor replaced \$2995. Our building insurance went up because we had to make a few claims last year. Our insurance increased by \$1000 for the next year.

Action: Julie will look at upping the deductible to cover the cost.

G. Committee Lists

Discussion: Committee list, Julie needs to change the chair of bylaws because the current head is no longer interested in continuing.

Action: Motion: To replace Monika Openshaw with Abe Kya for Bylaws committee chair by Martha Santos seconded by Kristi Johnson.

In favor 10. One person out of the room.

Discussion: C&I committee was discussed.

Action: Kristi Johnson will follow up with Barbara Wolfinbarger on the data & assessment committee.

H. DLT/CEC Update

Discussion: CalTurn in coming up in March with Kristi Johnson and other district representatives. Jerry Goar is concerned that our union is spending our time/money for this process, even though we have a grant.

Phase 3 schools: Corona High, Reagan, Harada, Lincoln, Chavez, JFK, Washington, Temescal and Stallings. These schools are joining next school year.

Eboard had concerns that the phase 2 schools have not been properly trained, the phase 1 schools had more training and continuity.

We looked at the Rutgers survey to see the needs of the district.

Action: Kristi Johnson will talk to the district about getting phase 2 schools and future phases into proper training, similar to phase one.

We are waiting for the school site results for the Rutgers survey to further explore the results.

I. LCAP Update

Discussion: Meeting tomorrow and the final meeting for this school year is on February 17, 2017.

Action: The final meeting on February 17, 2017 is where the dots will be spent.

J. Bargaining Update/ Bargaining Survey/Negotiations Sunshine

Discussion: The bargaining committee list was distributed. Discussion occurred about the proposed team.

The bargaining survey needs to be completed in the future prior to Christmas to so bargaining team have time to review all the responses. Dates should be pre-determined prior to the year starting. Survey results were reviewed by the eboard.

Highlights of potential bargainable issues was brought up to the board.

IBB training later this month. Site visits will continue this year.

The demand to consult occurred yesterday, it was a learning process.

Action:

Motion to call to question by Jerry Goar and seconded by Martha Santos. 11 in favor.

Jerry Goar made a motion to adopt his choices for the proposed bargaining team, seconded by Michelle Gardner.

6 in favor, 4 abstentions, 1 person left the room

Motion Passes

K. Principal's Survey

Discussion: We had a conversation about the benefits/detriment of doing it conducting the survey. The cost's \$3000-4000, our costs are down due to electronic surveys.

Action: Michelle Gardner presented a motion to the rep council a motion whether or not to do an admin survey this year seconded by Martha Santos.

Vote: In favor 10. Motion Passes.

- L. **Lunch** – El Pollo Loco provided (Chicken and Shrimp entrees)

M. Misc.

Discussion: Procedures for how eboard is run were discussed.

IV. REPORTS

A. *President's Report*

Attended numerous meetings this month

2 suicides last week dealt with from 2 students from different schools.

Power outage for 2 days at El Cerrito, district hosted an appreciated breakfast.

JFK students staged a peaceful protest last Friday, but it was observed by the admin.

STEM academic at Roosevelt ribbon cutting occurred last Friday.

In conversation with the DO, a new committee in conjunction with the union can meet with their executive cabinet to discuss issues for problem solving issues. The agenda will be collaborative so that the union and the district can work together to solve common problems.

Elisa Gustal had offered service for SPED training from CTA to host a training if we are interested, she so encouraged us to form a membership committee.

Julie will be presenting with Glen our sunshine letter to the school board.

Susan Jessup will take notes for CNTA during negotiations to assist the union side. Tonia Scanlan will also be working on updating the contract during negotiations.

B. *Vice President's Report*

Had lunch with some of the school board members

Site visits occurred

ELA/ELD

Governor's workshop

Attended an equity conference meeting

Pals issue that was going through the grievance committee was resolved.

C. *Treasurer's Report*

Discussion:

Smith Marion & Co. finally completed their report. It is dated January 27, 2017. As usual everything checked out, but they did find a “condition” which reads: During the audit, we noted that the Association does not consistently maintain a log of all scrip cards on hand. We also noted the scrip card log is not being reconciled to the general ledger during the year. This could allow potential fraud to occur that could not be detected in a timely manner.

Action: The “recommendation” stated: we recommend the Association actively maintain and update the log of all scrip cards purchased and sold during the year and perform monthly reconciliation of the log to the general ledger.

Omar will follow up for more details for this.

Highlight of the Balance sheet:

As of December 31, 2016 our total unrestricted funds are \$ 308,709.73. Looking at items 2010 & 2020 on the balance sheet, there are \$136,003.77 total accounts receivable. Item 4505 shows our building mortgage at \$753,802.37.

Highlight of the Monthly Budget:

The monthly budget reflects we budgeted 52,800.00 in CNTA dues and received 52,960.54. A surplus of \$160.54. We budgeted \$61,650.00 from Uniserve, interest from savings accounts, and rental income and received \$63,660.30. A surplus of \$2,010.88.

We budgeted \$6,317.00 for program expenses but only spent \$3,075.96, under budget by \$3,241.04. Budgeted \$7,600.00 for training and conferences, but only spent \$349.29, under budget by \$7,250.71. Budgeted \$958.00 for committee expenses, but only spent \$120.00, under budget by \$838.00. Budgeted \$7,350.00 for general and admin. expenses and spent \$12,187.87 over budget by \$4,837.87. Budgeted \$12,890.00 for personnel expenses and spent \$16,020.95, over budget by \$3,130.95. Budgeted \$14,651.00 for building expenses and spent \$15,686.34, over budget by \$1,035.34. Overall we are under budget by \$2,325.59 for this month.

Highlight of the Ordinary vs. Actual Annual Budget:

Overall we budgeted \$196,947.00, but only spent \$191,213.21, so we are under budget by \$5,733.79.

A. Directors' Reports

Elementary Director k-3

Thursday will be ELA/ELD vote, should have a decision and next steps.

Concerns students logging into the computers, resolutions have not been reached.

K-3 want to know when they are going to hear feedback from the various listening sessions the district has held. Teachers want to know the plan.

Huge concerns about assessments, the amounts, computer time, the purpose, use of instructional time. Group wants some resolutions.

Elementary Director 4-6

Concerns with AVID.

Requesting an email to explain that it is optional go out. What purpose of the assessment committee created by the district meeting this Friday? ELA/ELD email to Barbara for the costs for the amount of professional development days. Per student costs and PD costs can be presented to the ELA/ELD delegate. A clarifying email for teacher cost was sent.

Intermediate Director :

Voted on the ELA 8 to 1 to adopt HM. Monika Openshaw did the vote.

High School:

Students up for expulsion. Admin continues to extend the suspension. What are the rules how long are teachers required to supply student with work.

Pay for Jan some teachers received pay for Jan in Dec. they're concerned that they will be taxed for 2016 (According to the DO they will not.)

Gates to parking lot locked at lunch- used to have security to open and supervise. Now no security and teachers don't have key. Admin is telling teachers to not park there but there isn't enough parking in staff parking lot.

Other sites are considering block schedule.

Schedule change process for an advisory period. Want to clarify if they get to try the schedule for 2 or 3 years before it is set and not voted on anymore.

AP stated they have a button to see if a student didn't receive an electronic IDF notice and received an F on their report card. They stated it started last week. Told teachers that they have to send it electronically and cannot fail students without it. They said registrars are changing grades.

Don't have admin rights to Q and there is info they need to assist students in credit recovery.

Admin tried to cancel collaboration for senior check out.

Admin tried to change special schedules which caused inequitable preps.

ELA/ELD unanimously voted for Pearson.

Support Services:

SPED task force meeting occurred yesterday.

Safety and support was discussed and how to go through the process to help educate our members.

Situation with a teacher at Santiago is in the process of being resolved.

Discussion about SLP, data was shared regarding retention and recruitment. Discussion also occurred about teachers receiving training to supervise aides.

Action: Training about SPED law, Angela is making a motion to attend a 2 day training for herself and another member of the SPED task force, to attend the training \$575, for

the first person and \$565 for the second person and for a hotel , May 3rd and 4th , in Santa Ana seconded by Loretta.

Angela chose to withdraw her motion.

Chris Rodriguez made a motion to table the discussion about the conference before rep council on Feb.21 seconded by Kristi. 9 in favor.

Discussion occurred.

State Council Reports:

Discussion: State council discussed ideas pertaining to redesignation and monitoring of students that are ELD. The union wants consistency state wide.

Policy was looked at during State Council.

There was an LCAP forum in specific communities for follow through.

Action: Please contact Martha Santos about ELD redesignation and monitoring concerns for ELD students.

V. **REVIEW TODAY'S MINUTES WITH SUSAN**

VI. **ADJOURNMENT 3:15PM**

**** Our next CNTA Executive Board meeting is March 7, 2017**