CNTA EXECUTIVE BOARD MEETING MINUTES
May 2, 2017

I. **<u>EBOARD BUSINESS MEETING CALLED TO ORDER</u> at 9:45am**

Members Present: Julie Cooley (President)
Kristi Johnson (Vice President)
Omar Mayen (Treasurer)
Angela Thomas (Support Services)
Jerry Goar (Intermediate Director)
Tonya Spencer (Elementary Director K-3) Left at 2pm
Chris Rodriguez (Secondary Director)
Michelle Gardner (CTA State Council Rep) Left 2:10pm
Loretta Arenas (CTA State Council Rep)
Elisa Gusdal (CTA) Left at 12:00pm
Jennifer Devries (4-6 director)
Martha Santos (CTA State Council Rep)
Loretta Arenas (CTA State Council Rep)

Members not in attendance:
Susan Jessup (Secretary)

II. **AGENDA APPROVAL/APPROVAL OF MINUTES**

Motion to Approve the May 2, 2017 Agenda with changes by Loretta Arenas. Seconded by Martha Santos. Motion passed 10.

Motion to Approve April 4, 2017 Minutes as corrected by Michelle Gardner and seconded by Martha Santos. Motion Passed 7. Abstentions 1. 2 (out of the room)

Motion to Approve April 4, 2017 Closed Session Minutes as corrected by Omar Mayan and seconded by Michelle Gardner. Motion Passed 7. Abstentions 1. 2 (out of the room)

III. **<u>NEW BUSINESS</u>**

A. CNTA Summer Office Hours *5 minutes*

Julie Cooley presented the proposed Summer hours for the CNTA office:
Hours for June-July 2017: Monday-Thurs 10am-4pm
Closed the week of June 26-July 4
Discussion: This schedule provides support to YRS, and efficiently utilizes our resources.
Action: Motion to approve by Angela Thomas, Second by Jerry Goar, Motion Passed 11.

B. CNTA Budget 2017-2018 *25 minutes*

Cal (CNTA Accountant) presented a CNTA 2017-18 Annual Budget Proposal with numbers based upon previous years' actual expenditures.
Discussion: Specific items of the budget were discussed in Closed Session.
Action: Motion to approve the CNTA 2017-18 Annual Budget Proposal with changes by Chris Rodriguez. Second by Michelle Gardner. Motion Passed 8. Abstentions (out of the room) 2.

C. CTA Summer Institute *5 minutes*

Cost for the Summer Institute is $725 per person, Lodging and Food is included in this cost but mileage will be reimbursed (approx. $50). CNUSD will also allow members to purchase and apply up to 3 units for the full stream and incremental units for smaller threads. 11 members have submit their conference application forms (approx. $8,000).
Discussion: It appears we are saving money currently allocated for NEA/RA, so budget does not seem to be a concern. We have an interest is encouraging member involvement and enriching the teaching profession.
Action: Motion to approve up to 11 members to attend Summer Institute: Kristi Johnson. Second Loretta Arenas. Motion Passed 9, Abstentions 2.

D. CNTA E-board Retreat *15 minutes*

Discussion: E-board Retreat possible topics: E-Board Roles and Responsibilities, Organizing, Bargaining, Membership, Membership Engagement, Messaging, Bylaws, Generations in the workplace, Personality Styles, Conflict Management styles, Form/Storm/Norm/Perform, Dealing with Difficult People, etc.
Possible timing: End of September 22 &23, 2017
Locations: Here, Mission Inn, Temecula
Action: Motion to table approval of E-Board Retreat to August E-Board Meeting when options and pricing are presented by Chris Rodriguez. Second by Loretta Arenas. Motion Passed 10. Abstention 1.

E. YMCA Donation *5 minutes*

Request for donation to continue teen & adult programs in the CNUSD area.
Discussion: We still have $716 available in our budget for contributions. We have donated $250 previously.
Action: Motion to approve a $250 donation to YMCA by Loretta Arenas, Seconded by Kristi Johnson. Motion Passed 10, Abstention (out of the room) 1.

F. Facilities Improvement Update *5 minutes*

We will be moving forward on the Painting of the building. The final bid was approximately $4600 and painting will begin Saturday.
Action: None.

G. DLT/CEC Update *10 minutes*

The April meeting was cancelled and the May meeting has been difficult to schedule. The currently seated DLT will most likely not resume meeting at this time. A CEC meeting with Pomona, Moreno Valley, and CNUSD was held at CNTA office to discuss CEC phases and rollout. CNUSD Administration was not in attendance at the meeting, creating an opportunity to meet and evaluate the efficacy of the current CEC model/structures. At this time, we hope to collaboratively (CNUSD/CNTA) design a new structure inclusive of Education Services and CNTA Executive Board Directors that will more effectively meet the needs of CNUSD to deepen collaboration as a district. The remaining grant funds will be utilized to continue this work as we restructure.
Discussion: Sharing of ideas and options available as we move forward.
Action: None.

H. Bargaining Update *15 minutes*

Jerry Goar updated the Board with regard to general process of negotiations. Progress has been made in reaching consensus with Special Education concerns and clarifying some language. The timeline for negotiations and LCAP budget approval by the Board is complicated. CNUSD states they will give an LCAP preview prior to Board presentation.

Discussion: Directors shared input they have gathered from their constituents to help direct the negotiations team.
Action: Executive board authorizes the Negotiations team to continue to negotiate on behalf of our members until such time they are able to reach a Tentative Agreement they feel is in the best interest of the membership at large.

I. Elections Update *3 minutes*
Kristin Courter will be our new Treasurer and Marjorie Evans will be our new CTA State Council Representative.

J. Principal's Survey Update *5 minutes*
As of today, we have 650 people that have completed the survey. Please encourage members to take the survey by closing on Friday.

K. CNTA "At a Glance" Brochure *10 minutes*
Action: Motion to table until after Negotiations by Chris Rodriguez. Second by Kristi Johnson. Motion Passed 9. Abstentions (out of the room) 2.

L. Health Insurance S.B.562 *20 minutes*
Presentation: Kathy Rawlings from CTA presented information regarding The Healthy California Act (SB562). If passed; it would create a State wide publicly funded, privately provided comprehensive Healthcare services (like Medicare) for all. Proposed financial plan attached to the bill will be submitted in two weeks and the study proposes that a payroll tax (employers and employees) would fund medical coverage for medically necessary care; medical, vision, dental, hearing, and reproductive. In this scenario, there would be no longer be co-pays and insurance premiums. Would create a "not-for-profit" medical care system in the state of California. Pamphlets were given and Kathy wants to inform our organization of SB562.
Discussion: E-board asked many questions to gather more information on the bill.
Action: No action at this time. Just informational presentation.

M. June E-board Meeting *5 minutes*
Discussion: We feel a meeting is necessary due to Negotiations and the Principal Survey. A quorum will not be possible June 6th.
Action: Motion to change E-Board from June 6th to May 23rd beginning at 3:30pm by Loretta Arenas. Second by Kristi Johnson. Motion Passed 7. Abstention 1. No 1.

N. Lunch – 6th Street Deli (individual orders taken) *30 minutes*

O. CNTA and CTA Reimbursable Food Allowance *5 minutes*
Discussion: CTA has increased their amount ($80 per Day) and does not allocate the amount for specific meals. CNTA currently has a lower dollar amount ($70 per Day) with an individual meal limit of $40, including tax and tip.
Action: Motion to change our CNTA Food allowances to align with CTA's rules by Loretta Arenas. Seconded by Kristi Johnson. Motion Passed 7. No 1.

IV. **REPORTS**

A. **President's Report** *5 minutes*
-CNSEF Carnival brought in around $6,000 for grants next year
-Scholarship Committee convened and interviews were completed. $20,500 were granted to the interviewees in various increments.
-SPED Conference is coming up in the next few days.

-Kiwanis Bingo June 10th and Julie has tickets to go if you are interested.
-Insurance Committee will be meeting May 18th with VEBA and CNUSD. Paaru Kwiatkowski will be filling the vacant position. A chair will be appointed in Aug 2017
-Shredding event had over 100 people attend and the truck was full. Community was very pleased and looking forward to next year.
-We are in the process of preparing a PERB violation to follow up on an incident.

B. **Vice President's Report** *5 minutes*

-Parkridge Grievance will be bumped to level 2.
-Equity Think Tank for CNUSD
-IT condensed information and gave clarification as to how designations could be included on the report card
-CEC/DLT
-Gradebook
-Member Issues
-Will be Attending a DOE meeting tomorrow regarding the Teacher Shortage

C. **Treasurer's Report** *5 minutes*

Highlight of the Balance sheet: As of March 31, 2017, our total unrestricted funds are $338,968.10. Looking at items 2010 & 2020 on the balance sheet, there are $38,559.41 total accounts receivable. Total long term liabilities are at $669,557.00.
Highlight of the Monthly Budget: The monthly budget reflects we budgeted 52,800.00 in CNTA dues and received $55,321.28. A surplus of $2,521.28. We budgeted $61,650.00 from Uniserve, interest from savings accounts, and rental income and received $66,510.10. A surplus of $4,860.10.
We budgeted $6,517.00 for program expenses and spent $4,316.98, under budget by $2,200.00. Budgeted $8,500.00 for training and conferences, and spent $247.77, under budget by $8,252.23. Budgeted $4,158.00 for committee expenses, but only spent $662.24, under budget by $3,495.76. Budgeted $5,290.00 for general and admin. expenses and spent $7,267.89 over budget by $1,977.89. Budgeted $13,210.00 for personnel expenses and spent $16,269.39, over budget by 3,059.39 (due to increase in our personnel). Budgeted $14,924.00 for building expenses and spent $12,440.66, under budget by $2,483.34. Overall, we are under budget by $11,394.07 for this month.
Highlight of the Ordinary vs. Actual Annual
Budget: Overall, we budgeted $355,281.00, and have spent $351,971.14, so we are under budget by $3,309.86.
Notes: Recommendation that the Executive Board look at aligning our budget with our organization's vision.

D. **Directors' Reports & State Council** *30 minutes*

a. ***High School (Chris Rodriquez)***

-Parking lots and lack of designated staff parking continues to be an issue for member safety and honoring our workday.
-Master Schedule procedures are varied and concerns about lack of process
-Selection of teachers (criteria of selection) for special programs/AP is also varied by site and by administrator overseeing the departments
-Will be bringing together a high school committee to try to identify a recommended process that would allow site flexibility, but also provide equal/equitable opportunity for teachers.
-Doc camera issue at Centennial was from miscommunication. Dr. Moore emailed that the concerns have been resolved (members got their old cameras back). We are awaiting confirmation from members it is resolved.

b. Intermediate School (Jerry Goar)
-C&I meeting we discussed PBIS and waiting for data from Pablo Sanchez
-Video taping teachers… what process do we follow? Is this illegal?

c. Elementary upper (4-6) Jennifer DeVries
-2nd and 4th grade looking to pilot novels for materials
-iReady looking at assessments in the first two trimesters, with the 3rd being optional

d. Elementary Lower (Tk-3) Tonya Spencer
Not Present for reports

e. Support Services (Angela Thomas)
-SPED C&I Meeting-April 10th Looking at specialized training and differentiating the new ELA/ELD curriculum for Resource Teachers and students. Wish there were more notice for the meeting in order to get more participation from members.
-Communicating with a member regarding Due Process at an Elementary School with a student that is destructive and violent. Following the protocols and he has Instructional Aides. Parent is not cooperative with staff and is not interested in looking into alternative placement opportunities. The process is frustrating, as it moves slowly and is lengthy.
-Is it appropriate for a Resource teacher to attend multiple grade levels of training in order to gain the proper support for implementation of the new ELA curriculum with their students? Do we know what the trainings will look like? Planning to follow up with C&I to see what the agenda for trainings entails in order to get a better idea of how to proceed. Need training for what's in the box and how we use the materials to support our students. C&I is planning to have special education specific trainings.

f. State Rep Council
No Report

E. **Executive Director's Report** *5 minutes*
Not Present for Reports

V. **<u>REVIEW TODAY'S MINUTES WITH SUSAN</u>**

VI. **ADJOURNMENT** Meeting ended at 3:12 PM- Motion by Jerry Goar, Second Loretta Arenas. Motion Passed 8.

**** Our next CNTA Executive Board meeting is May 2, 2017**