

Memorandum of Understanding (MOU)
between
The Corona-Norco Unified School District (CNUSD)
and the
Corona Norco Teachers Association (CNTA)

Definitions:

Rostered Instructional Minutes: regular class time (minutes working with rostered class)

Student Support Minutes: minutes working with students outside of Rostered Instructional Minutes

Total Student Contact Time: Rostered Instructional Minutes + Student Support Minutes

1. Sites with current Transitional Kindergarten/Kindergarten practices falling outside of the language within this MOU, shall bring their practices in alignment with the language beginning July 1, 2020.
2. Currently existing Bell Schedules compliant with this MOU shall remain in effect.
3. If a site's Bell Schedule is not in compliance, or the site wishes to make a change to their Transitional Kindergarten/Kindergarten Bell Schedule, they must submit a site waiver proposal to the joint site waiver committee by March 30, 2020, followed by a 70.0% positive vote of the affected unit members to be completed by April 15, 2020.
4. For all General Education and NSH & SH Transitional Kindergarten/Kindergarten teachers, all time spent supervising their own students, including but not limited to drop-off and pick-up time, shall be considered student contact time and shall not extend the professional work day. If supervising students in addition to their own students, this shall be considered a duty and Elementary duty contract language shall apply in lieu of student contact time.
5. At each individual site, all General Education and NSH & SH Transitional Kindergarten/Kindergarten teachers shall be provided a total number of daily minutes for lunch & recess/break time equal to the total number of daily minutes provided to the First through Third grade teachers at that site for lunch & recess/break time. Recess/breaks may be scheduled together or at various times throughout the day. Lunch periods shall be provided prior to the first minute of the 6th hour of the workday, in accordance with State Labor Law.
6. Total daily student contact time (all time spent working with students), for General Education Transitional Kindergarten/Kindergarten teachers shall be equal to the total daily student contact time for General Education First through Third grade teachers at each individual site. NSH/SH Transitional Kindergarten/Kindergarten teachers will continue with current practices.
7. The priority of Student Support Minutes will be support for Transitional Kindergarten/Kindergarten students. Sites with an *even* number of AM/PM teachers will work with another TK/K teacher during their Student Support Minutes. Sites with an *uneven* number of AM/PM (or all AM) teachers shall collaboratively design an equitable student support minute schedule for support of primary grade students. Primary grade support shall be provided in the following order of priority: Transitional Kindergarten/Kindergarten, then First Grade, and lastly

Second Grade. In the event a site is unable to reach consensus, a joint Interest Based Problem Solving process shall be conducted by CNTA and District Leadership within 10 school days.

8. Affected unit members and the Principal shall utilize the Student Support Minutes Schedule review/design process annually in the 3rd trimester, or whenever changes may need to be made.

9. Teachers shall not be interrupted during Student Support Minutes to attend meetings or perform other duties, unless coverage is provided.

10. Student Support Minutes provided to students not on the teacher's roster, shall be supplemental/additional support. Collaboration and communication between teachers is encouraged. Transitional Kindergarten/Kindergarten teachers providing supplemental support shall not be required to prepare lessons or provide first instruction.

11. This MOU shall be in effect through June 30, 2021.

For CNUSD:

For CNTA:

Glen Gonsalves
Assistant Superintendent Human Resources

Chris Rodriguez
President

Date

Date