



Open Committee Descriptions

Community for Better Schools PAC (Political Action Committee)

Supports our Membership in Local politics and assists CTA with State campaigns. A panel from this committee also Interviews candidates for school board and meets with other political entities in the surrounding area to make endorsement recommendations to the Executive Board & Rep Council. This committee will also organize walking tours in our local community to build relationships and strengthen community support. Preferred skills: basic understanding of local politics, collaboration with other committee members

Grievance

Organize and file grievances of the association. Also assists with Advocacy in member meetings and works with the District to come to a resolution for grievances. This involves maintaining documents and the timelines of each and every grievance in addition to following up and seeing each grievance to its conclusion. Preferred skills: problem-solving, understanding of contract language, compassion, patience, willing to work with members in difficult situations

Elections

Committee members are trained by CTA to conduct all association elections in accordance with CTA Elections Manual and CNTA Bylaws/Standing Rules. This committee drafts, duplicates and disseminates election timeline, ballots, and other materials. Elections committee members commit a great deal of time preparing materials, disbursing and collecting ballot boxes, counting all the ballots and reporting the results. Preferred skills: reliable, organized, patient, dedicated

Budget

Collaborates with the Treasurer of CNTA to create a budget for the fiscal year. Preferred skills: basic budget skills, good with seeing the “big picture”, basic mathematics understanding

ILC/PD

Plan professional development opportunities for members to experience at the CNTA office. Preferred skills: organizing opportunities for professional development, knowledge of resources for latest and best practices in teaching and learning.

Human Rights

Promote an inclusive culture that engages and draws on the assets of students, families, staff and community members. Facilitate discussions and lead projects focused on equity.

Membership Engagement

Develop strategic plans to support and encourage member participation. Projects will include Member on-boarding and celebratory activities, surveys, campaigns, increasing opportunities for 2-way communication, etc. Preferred skills: creative, organized, friendly, interested in strengthening our organization.

Appointed Committee Descriptions

Negotiations

Comprised of Constituency Leads and Negotiations Team members, they work together to prepare for Bargaining, gather member voice, and seek clarification from members as needed to guide our negotiations processes. Preferred skills: Understanding of contract language, willingness to facilitate listening sessions, consensus building, good listener, team player, able to see a specific issue from many different perspectives.

Scholarship

Organizes the scholarship interview process and allocates scholarships from the association's scholarship fund. Distributes materials and timelines concerning the applications for the scholarship, reads all applications and determines the recipient(s) of the scholarship(s). Preferred skills: reading, fair-minded, objective.

Insurance

Meets with the District to consult on health and welfare benefits. Representation on the committee will directly relate to the composition of members in those plans. Preferred skills: Willingness to learn health and welfare benefits plans in the District, variables the impact benefits rates, willing to meet with District officials and Health Plan Providers to gather information.

Contract Committee Descriptions

Calendar

Participates in creating the calendar for CNUSD. Preferred skills: Problem solving, consensus building, good listener, team player, able to see a specific issue from many different perspectives.

Evaluations

To annually review the evaluation documents used in member evaluations. Preferred skills: Thorough, efficient, basic understanding of evaluation processes.

Peer Assistance Review (PAR) Panel

Oversees and coordinates the implementation of the PAR and Induction programs. Meets once or twice a month as needed with the District to discuss the program. Personnel and confidential information is discussed. Preferred skills: understanding of new teacher issues, problem-solving, able to work with District representatives, knowledge of mentoring.

Catastrophic Leave Bank

Meets in collaboration with the District to discuss the current catastrophic bank program. Also makes decisions on members who apply to use bank leave. Preferred skills: Basic understanding of sick leave policies, team player, collaboration with District personnel, able to follow procedures.

LCAP Working Committee

Meets in collaboration with the District to discuss the recommendations of district stakeholders. Develop a draft and final draft of the LCAP that will go to the school board for approval every year. Members will also evaluate data that will be used to measure the effectiveness of each LCAP funded program.

District Initiated Committee Descriptions

LCAP Committee

Meets in collaboration with multiple stakeholder groups to evaluate current LCAP and make recommendations to the district priorities of CNTA members on how LCAP funds should be allocated.

Attendance Boundary Committee

Meets in collaboration with multiple stakeholder groups to evaluate proposed boundary changes and how those changes may impact CNTA members.

Taskforce Descriptions

Year Round Taskforce

To identify and problem solve concerns specific to CNTA members assigned to Year-Round Schools and to make recommendations to the Negotiations team for any possible areas of concern that should be negotiated. The goal of the Taskforce will be to find long-term approaches to common concerns. Preferred skills: Problem solving abilities, consensus building, good listener, team player, able to see a specific issue from many different perspectives.

Academy Taskforce

To identify and problem solve concerns specific to CNTA members assigned to Academies and to make recommendations to the Negotiations team for any possible areas of concern that should be negotiated. The goal of the Taskforce will be to find long-term approaches to common concerns. Preferred skills: Problem solving abilities, consensus building, good listener, team player, able to see a specific issue from many different perspectives.

Extra-Curricular Pay Schedule Taskforce

The purpose of the committee is to create a list of duties and responsibilities for each position listed on the Extra Curricular Pay Schedule page. Preferred skills: Problem solving abilities, consensus building, good listener, team player, able to see a specific issue from many different perspectives.

Workload Taskforce

Determine long- and short-term goals for decreasing member workload by analyzing what programs/initiatives we currently have using data at all levels, determine the effectiveness of these programs/initiatives, and make recommendations to keep, eliminate, or improve the programs/initiatives. Preferred skills: Problem solving abilities, consensus building, good listener, team player, able to see a specific issue from many different perspectives.

SPED Taskforce

To identify and problem solve concerns specific to the working conditions of members working in Special Education and to make recommendations to the Negotiations team for any possible areas of concern that should be negotiated. The goal of the Taskforce will be to find long-term approaches to common concerns. Preferred skills: Problem solving abilities, consensus building, good listener, team player, able to see a specific issue from many different perspectives.

4-6 Release Time Taskforce

To identify concerns specific to the release time and report to the Negotiations team. Preferred skills: Problem solving abilities, consensus building, good listener, team player, able to see a specific issue from many different perspectives.