

Intermediate/High School

PROGRESSIVE DISCIPLINE GUIDELINES

The Progressive Discipline Guidelines were developed for all schools within the Corona-Norco Unified School District and outlines corrective measures for inappropriate student actions that have been referred to the Administration. Infractions or possible corrective measures may not be limited to those found in the Progressive Discipline Guidelines. It should be noted that although the Progressive Discipline Guidelines afford a framework for addressing inappropriate student behavior in a comprehensive and consistent manner, each disciplinary issue will be reviewed within the context of its unique circumstances and the educational needs of the student. Each administrator must use his/her judgment in applying its provisions, within the limits stated. Situations not specifically addressed in this plan or unusual or extreme cases will be dealt with in accordance with District policy and the California Education Code 48900. Any exception to the alternate means of correction stated in the Progressive Discipline Guidelines will be documented by the school site.

School Administration reserves the right to determine the alternate means of correction and corrective measures based on the seriousness of a particular infraction and/or previous disciplinary history of the student who commits the offense. *In addition to any school action, suspected criminal activity will be reported to the police and appropriate legal corrective measures may result. EC 35291.*

Background

In January 2013, SB 1729 became California Law. The intent of SB 1729 was to improve the suspension and expulsion process while keeping students school and in class so they would not lose valuable instruction time. The recent Local Control and Accountability Plan (LCAP) identifies school climate as a priority, which includes school connectedness, student suspension and expulsion. In accordance the U.S. Department of Education in January, 2014 provided guiding principles for improving school climate and discipline. All three of these aforementioned documents were taken into consideration in the developing of the CNUSD Progressive Discipline Guidelines.

Suspensions

Suspension is defined as the removal of a pupil from ongoing instruction for adjustment purposes. Except for removal from class by the teacher as provided in Education Code 48910. Removal from a particular class by the teacher shall not occur more than once every five school days. BP 5210

No student shall be suspended more than 20 days in a school year. Administrators must notify Student Services when a pupil reaches 15 days of in-school and out-of-school suspensions in total.

Notifying Teachers of Students' Past Discipline History

- Teachers must be notified of students' suspension and expulsion history for the last 3 years of students in their classes. (May include this in your Mandated Costs for reimbursement)

Due Process (14th Amendment; Goss v. Lopez)

- Required for students facing temporary suspension from school because of their alleged violations of school discipline rules.
- Requires "oral or written notice of the charges against him and, if he denies them, an explanation of the evidence the authorities have and an opportunity to present his side of the story."

Documentation

- All incidents need to be documented in writing and entered into Q the CNUSD Student Information System. Get statements from student, witnesses, staff members, security, resource officer and provide photographs of evidence.

Parental Involvement (Required)

- Parent meeting
- Suspension details in writing through Q
- Provide policy and procedure to request and issue work from classes while on suspension

Suspension

- Suspension shall only be imposed only when other means of correction fail to bring about proper conduct (refer to Intervention Overview for ideas and suggestions)
- Must count the day that the student was suspended as the 1st day of suspension (even if it occurs at the end of the day)
- A student may be suspended on a first offense for EC 48900 (a) – (e) violations or if determined that the student's presences causes a danger to persons.

As Needed

- May report to CPS or Law Enforcement. Any evidence should be turned over to Law Enforcement or parent if appropriate.

Expulsions

	The Big 5 Mandatory Expulsions	Permissive Expulsions Recommendation
Wording	“Shall” = Mandatory	“May” = Not Required
Where Offense Takes Place	On School Grounds At School Function On Way To/From School	On School Grounds At School Function On Way To/From School
Maximum	5 Days	5 Days
Special Ed 504-Plan	Must complete Manifestation	Must complete Manifestation

The Big 5 Mandatory Expulsions	The Permissive Expulsions	
Ed Code 48915(c)-Mandatory Expulsions	Ed Code 48915(a)-Mandatory Recommendation	Ed Code 48915(e)-Permissive Expulsions
1. Firearm 2. Brandishing a knife 3. Unlawful sales of a controlled substance 4. Committing or attempting sexual assault 5. Possession of an explosive	A. Causing serious injury B. Possession of a knife or other dangerous object C. Possession of a controlled substance (see guide) D. Robbery or extortion E. Assault or battery upon school staff	1. Assault or battery non-staff 2. All others not listed in 48915(a,c) 2. 20 day limit

All recommendations for expulsion shall be forwarded, within five days of the date that the principal determines that a violation has occurred, to the Designee of the Superintendent.

Students with an IEP

Students with an IEP are held to the same behavior expectations as all other students. Teachers and administrators must be aware of and implement all behavior goals as defined in the student’s IEP. A manifestation determination meeting must be held when a student with an IEP reaches ten days or more of suspension.

Expulsion of a student with an IEP AR 5222

In accord with Education Code 48915.5, a pupil with previously identified exceptional needs who is currently enrolled in a special education program, shall be recommended for expulsion in accord with Sections “1” and “2” of Administrative Regulation 5222 only if all of the following conditions are met:

- a. An Individualized Education Program Team Meeting is held and conducted
- b. A functional behavioral assessment is completed and a behavioral intervention plan is developed at the IEP Team meeting, or a previously implemented behavioral intervention plan is reviewed and modified, as necessary.
- c. The IEP team determines that the misconduct was not caused by, or was not a direct manifestation of, the pupil’s identified handicap through a consideration of:
 - (1) evaluation and diagnostic results, including such results or other relevant information supplied by the parents of the child;
 - (2) observations of the child; and Page 2 of 5 AR 5222 (3) the child’s IEP and placement; and (ii) then determines that:
 - (a) in relationship to the behavior subject to disciplinary action, the child’s IEP and placement were appropriate and the special education services, supplementary aids and services, and behavior intervention strategies were provided consistent with the child’s IEP and placement;
 - (b) the child’s disability did not impair the ability of the child to understand the impact and consequences of the behavior subject to disciplinary action; and
 - (c) the child’s disability did not impair the ability of the child to control the behavior subject to disciplinary action.

Education Code 48902 authorizes a change of placement for a student enrolled in a Special Education program to be placed in an interim alternative educational setting for not more than 45 days without parent consent if:

- (a) the child carries a dangerous weapon as defined in BP 5222 to school or to a school function;
or
- (b) the child knowingly possesses or uses illegal drugs or sells or solicits the sale of a controlled substance while at school or a school function.

Students with a 504 plan

Students with a 504 plan are held to the same behavior expectations as all other students. Teachers and administrators must be aware of and implement accommodations outlined in the 504 plan.

Expulsion of a student with a 504 plan AR 5222

A Manifestation Determination meeting must be held within the first five (5) days of suspension for any student currently identified as a 504 student or any student who is perceived as a 504 student.

Foster Youth

Foster Youth Students are held to the same behavior expectations as all other students. Teachers and administrators must be aware of and protect the privacy of the student's foster placement.

Expulsion of a Foster Youth student AR 5222

Site administration shall contact the Foster Youth's social worker and invite him or her to the pre-expulsion conference and administrative hearing if necessary. The invitation shall be documented in the expulsion packet by site administration.

Harassment of staff by students in person, via digital or social medial platforms, have a negative impact on the learning environment. Students and staff have the right to access a safe environment free of unnecessary distractions or fear for their safety. It is imperative to recognize students' first amendment rights; thus, the following regulations address the balance of freedom of speech and the state of California Education Code section 48900.4 (Intentionally engaging in harassment, threats, or intimidation, directed against school district personnel or pupils).

Other Means of Correction (OMC)

In 2013, the California State Legislature approved Education Code 48900.5 which require school administrators to administer Other Means of Correction (OMC) to pupils who violate any of the offenses listed in Education Code 48900, except for the first five violations (A though E) in where pupils may be suspended on the first offense.

Consequences for violation of Education Code 48900.4:

1. Standards for determination of harassment

Comments, actions, or depictions that target staff members and are meant to alarm or annoy and have no academic merit. These actions will be documented in the student information system and the student shall receive a consequence consistent to Education Code 48900.5 (OMC).

2. Standards for Determination of suspension

Comments, actions, or depictions that target staff members and meet the standards of a non-criminal threat which are:

- A. Credible: the student has the ability to carry it out.
- B. Specific: the student specifies when it will happen, how it will happen or why it will happen.
- C. Unfounded accusation of staff committing a crime with malice intent.

If pupil does not stop or delete social media/digital post at time of suspension, principal may recommend expulsion.

3. Standard for recommendation of Expulsion

Comments, actions, or depictions that target staff members and meet the standards of a criminal/terrorist threat and Other Means of Correction are not feasible. [48915(e1)]

- A. Credible: the student has the ability to carry it out.
- B. Specific: the student specifies when it will happen, how it will happen, and it is not conditional.
- C. Unfounded accusation of staff committing a crime with malice intent.

Other Means of Correction (OMC)

Alternatives to suspension or expulsion provided must be age-appropriate and designed to address and correct the student's specific misbehavior.

- Who Can Help
 - Administrator
 - Club Advisor
 - Coach
 - School Counselor
 - Deputy/SRO (Student Resource Officer)
 - English Learner Coordinator/Specialist/Staff Member
 - Mentor
 - Program Supervisor
 - Special Education Case Carrier/Staff/Specialist
 - Teacher
 - Team Leader
 - Tutor
- 504 Plan/ IEP Meeting
- ACP (Alternative Class Placement)
- Apology Letter
- Attendance Contracts (SART/SARB)
- Behavior Improvement Plan
- Character Education
- Community Service
 - Outside Agency (parents to seek out)
 - School Beautification (get parent permission)
 - School Function/Activity (get parent permission)
- Conferences (Student/Parent/Staff Member)
- Confidential Options (CPS Report – do not disclose in paperwork or notes)
- Contracts
 - Behavior/APC
 - Student Attendance Resource Team (SART)
 - Student Attendance Resource Board (SARB)
- School Counseling
 - Group Counseling
 - Individual Counseling
 - Outside Agency Referral or Resources
- Detention
 - After School
 - Lunch
- Individualized Education Plan for Special Ed Students (IEP)
- Leadership Opportunities
- Mediation
- Mentor/Mentee Program
- Monitoring of Progress (by Team Leader, Case Carrier, Teacher)
 - Checking In Check Out
 - Grades
 - Student Planner
- Alternative High School
- Parent
 - Meeting
 - Request Parent to Attend Classes *Labor Code 230.8*
 - Training/Support
- Positive Behavior & Intervention System (PBIS)
- Probation Officer (where applicable)
- Psychologist
- Removed from Program/Sport/Activity
- Restitution
- Restorative Practices
- Reward System
- Schedule Change
- Social Worker
- Saturday School
 - School Beautification
 - Academic Tutoring
- School Resource Officer (SRO)
- SST
- Tutoring
- UNITY (Forum/Camp)
- Warning

Offense Category	Student Infraction	1 st Intervention/Consequence (Minor Circumstances)	2 nd Intervention/Consequence (Moderate Circumstances)	3 rd Intervention/Consequence (Severe Circumstances)
Alcohol	Refer to "Controlled Substance"			
Attendance	Tardy/Tuancy – Excused or unexcused tardiness to class or truanancies from class (find alternatives to suspension or expulsion) <i>EC 48900(w)</i>	SART/SARB Process; OMC <i>EC 48900.5(b)</i>		
Bicycles	Refer to "Disruption/Defiance"			
Bullying/ Harassment	Bullying – Threatening, intimidating or menacing another student, including hand gestures, written materials, cyber-bullying, verbal comments, hostile environment, or any other acts that would be deemed as a form of bullying <i>EC 48900(a)(1), EC 48900(r), EC 48900.4</i>	OMC <i>EC 48900.5(b)</i> or Suspension 1-5 days depending on severity of behavior		Suspension 3-5 Days or May Recommend Expulsion
	Bullying, Pre-Fighting – Includes name-calling, insults, challenging to a fight, squaring off, using words likely to cause an altercation <i>EC 48900(a.1), EC 48900(k), EC 48900.5, EC 48900(r)</i>	OMC <i>EC 48900.5(b)</i>	Suspension 1-2 Days	Suspension 3-5 Days
	Hate Violence – Any words or actions which reflect negatively on a person's disability, gender, nationality, race, ethnicity, religion, sexual orientation, or association with a person/group with one or more of the above characteristics <i>EC 48900.3</i>	Suspension 1-2 Days	Suspension 3-5 Days	Suspension 5 Days; Notify SRO; Recommend Expulsion
	Hazing/Initiation <i>EC 48900.4, EC 48900(q)</i>	OMC <i>EC 48900.5(b)</i> or Suspension 1-3 Days	Suspension 3-5 Days	Suspension 5 Days; Recommend Expulsion

Offense Category	Student Infraction	1 st Intervention/Consequence (Minor Circumstances)	2 nd Intervention/Consequence (Moderate Circumstances)	3 rd Intervention/Consequence (Severe Circumstances)
<i>Bullying/ Harassment Cont.</i>	Instigation/Inciting Infliction – Instigating or inciting infliction or attempted infliction (or instigating) of physical injury (cannot expel solely for this offense) <i>EC 48900(k)</i>	Suspension 1-3 Days	Suspension 3-5 Days	Suspension 5 Days
	Intimidating Staff – Refer to “Staff”			
	Sexual Harassment – Refer to “Obscenities/Profanities/Vulgaritys”			
	Threatening Calls (Minor) – Telephone, internet, notes, pagers, text messages, messages to school (i.e. unkind messages) <i>EC 48900(a.1)</i>	OMC <i>EC 48900.5</i> or Suspension 1 Day	Suspension 1-2 Days	Suspension 1-2 Days
	Threatening Calls (Severe) – Telephone, internet, notes, pagers, text messages, messages to school (i.e. bomb, death) <i>EC 48900(a.1), EC 48900.7</i>	Suspension 5 Days; Notify SRO; Notify DO; May Recommend Expulsion		
Witness – Harassed, threatened, or intimidated a witness <i>EC 48900(o)</i>	Suspension 1-3 Days	Suspension 3-5 Days	Suspension 5 Days; Recommend Expulsion	
Computers	Refer to “Technology”			
Controlled Substance <i>EC 48900(c), EC 48915(a)</i> <i>*Not all prescriptions are controlled substances (such as Naproxin); Contact Student Services for verification [if not a c-violation, may discipline as a k-violation]</i> <i>Note: cannot expel for possession of prescription that is prescribed to the student</i>	Imitation – Sold look alike substance representing drugs or alcohol <i>EC 48900(d)</i>	Suspension 5 Days; Notify SRO; Notify DO; Recommend Expulsion		
	Paraphernalia – Possess or sale <i>EC 48900(j)</i>	OMC and confiscation	Suspension 2-3 Days	Suspension 3-5 Days
	Possession , Use, Purchase – Controlled substance, intoxicant, or caustic of any kind (i.e. super glue, toluene, mixture) <i>EC 48900(c)</i>	Suspension 5 Days; Alternative placement Contract; Notify SRO <i>Board Policy 5131.6</i>	Suspension 5 Days; Recommend Expulsion; Notify SRO <i>Board Policy 5131.6</i> 9 th through 12 th Second C violation ONLY - will result in an automatic involuntary transfer to Orange Grove High School.	
	Sale* - Sale of alcohol, drugs, intoxicants, or caustics of any kind that may be used as a controlled substance (sharing does not fall under this provision), such as super glue, toluene, or mixture <i>EC 48900(c), EC 48915(a)</i>	Suspension 5 Days; Notify SRO; Notify DO; Recommend Expulsion IEP & 504 Manifestation Determination within 5 days		

Offense Category	Student Infraction	1 st Intervention/Consequence (Minor Circumstances)	2 nd Intervention/Consequence (Moderate Circumstances)	3 rd Intervention/Consequence (Severe Circumstances)
Cursing/Cussing	Refer to "Obscenities/Profanities/Vulgaritys"			
Dangerous Objects	Gun – Refer to "Firearm"			
	Knife – Refer to "Knife"			
	Lighter <i>EC 48900(k)</i>	OMC; Confiscate Object <i>EC 48900.5(b)</i>		
	Possession (Non-Threatening) – Not used in a hostile manner (fire crackers, razor blades, laser pen, bomb bags, stink bombs, paint guns, projectiles, or any item of not reasonable use that does not pose an immediate and significant threat to others) <i>EC 48900(b), EC 48915(a), (c)</i>	Suspension 1-2 Days; Confiscate Object	Suspension 3-5 Days; Confiscate Object IEP & 504 Manifestation Determination within 5 days	
Possession (Threatening) – Refer to "Firearm/Explosive"				
Disruption/Defiance <i>*The Tinker Standards (Tinker v. Des Moines Independent School District, 1969) – substantial disruption test that requires admin to have substantial evidence that the student expression would lead to substantial disruption of school environment</i>	Bikes, Skateboards – Reckless riding, free-running, continued defiance of bike rules, riding skateboards, roller skates, roller blades, scooter, etc. <i>EC 48900(k)</i>	Confiscate Item; OMC <i>EC 48900.5(b)</i>		Confiscate Item; Revoke Riding Privileges Suspension 1-3 Days (Except for Kinder though 8 th grade)
	Dress Code <i>EC 48900(k)</i>	Student to Change Clothing; OMC <i>EC 48900.5(b)</i>		
	Forgery – Includes falsifying, altering or misusing documents, passes or lunch numbers; wrongful possession of school materials, etc. <i>EC 48900(k)</i>	OMC; Confiscate Items (if applicable) <i>EC 48900.5(b)</i>	Suspension 1 Day	Suspension 2-3 Days

Offense Category	Student Infraction	1 st Intervention/Consequence (Minor Circumstances)	2 nd Intervention/Consequence (Moderate Circumstances)	3 rd Intervention/Consequence (Severe Circumstances)
<i>Disruption/Defiance Cont.</i>	Gambling – Includes pitching coins, rolling dice, wagering with cards, etc. <i>EC 48900(k)</i>	OMC; Confiscate Items (if applicable) <i>EC 48900.5(b)</i>		Confiscate Items (if applicable) Suspension 1-3 Days; (Except for Kinder though 8 th grade)
	Items that May Cause Distractions – Including laser pens, stink bombs, poppers, water balloons, squirt guns, water/food fights <i>EC 48900(k), EC 48900.5</i>	OMC; Confiscate Items (if applicable) <i>EC 48900.5(b)</i>	Suspension 1 Day; Confiscate Items (if applicable) <i>EC 48900.5(b)</i>	Confiscate Items (if applicable) Suspension 2-3 Days; (Except for Kinder though 8 th grade)
	Loitering/Trespassing on Student's Campus – In an unauthorized area (i.e. student wandering around campus) of the school campus student is currently enrolled <i>EC 48900(k)</i>	OMC <i>EC 48900.5(b)</i>		
	Loitering/Trespassing on Another Campus – Student on a campus not enrolled at <i>EC 48900(k)</i>	OMC <i>EC 48900.5(b)</i>		Suspension 1-2 Days; Notify SRO
	Lying – Interfering with an investigation by lying and refusing to provide information, or falsifying information, etc. <i>EC 48900(k)</i>	OMC <i>EC 48900.5(b)</i>	Suspension 1 Day	Suspension 2-3 Days
	Riot, Major Disturbance <i>EC 48900(k), EC 48900.5</i>	Suspension 1-3 Days	Suspension 3-5 Days	Suspension 3-5 days May Recommend Expulsion
	Selling Food – Selling food, candy, drinks or any unauthorized items <i>EC 48900(k)</i>	OMC; Confiscate Items (if applicable) <i>EC 48900.5(b)</i>		Suspension 1 Day (if within same school year); Confiscate Items (if applicable) <i>EC 48900.5(b)</i>
	Refusal to Authority – Refusing to comply with authority or school rules;	OMC <i>EC 48900.5(b)</i>	OMC or 1 day suspension Except for Kinder though 8 th grade	Suspend 2-3 Days Except for Kinder though 8 th grade
Dress Code	Refer to "Disruption/Defiance"			
Drugs	Refer to "Controlled Substance"			
Emergency Alarms	False Alarms – Tampering with or signaling false fire alarm or calling 911.	Suspension 1-3 Days	Suspension 3-5 Days; Notify Fire Department, Notify SRO, May Recommend Expulsion	

Offense Category	Student Infraction	1 st Intervention/Consequence (Minor Circumstances)	2 nd Intervention/Consequence (Moderate Circumstances)	3 rd Intervention/Consequence (Severe Circumstances)
Fighting	Refer to "Physical Contact"			
Fire/Arson	Fire/Arson – Setting a fire; Arson if poses a significant threat of harm to others <i>EC 48900(f), EC 48904</i>	Suspension 5 Days; Notify Fire Marshall; Notify DO; Refer to M&O for Restitution; Recommend Expulsion if caused extensive damage or attempted to cause or threatened physical injury [combine with EC 48900(a) – see (a)(1) if applicable]	Suspension 5 Days; Notify Fire Marshall; Notify DO; Refer to M&O for Restitution; Recommend Expulsion [see (a)(1) if applicable]	
Firearm/ Explosive	Dangerous Object – Refer to "Dangerous Object"			
	Imitation (Displayed) – Imitation firearm used in a hostile manner or displaying the weapon to others <i>EC 48900(m)</i>	Suspension 5 Days; May Recommend Expulsion	Suspension 5 Days; Notify SRO; May Recommend Expulsion	
	Imitation (Possession) – Simple possession of imitation firearm or dangerous object (i.e. Halloween costume, airsoft/pellet/ paintball gun) <i>EC 48900(m)</i>	Suspension 1-3 Days	Suspension 5 Days	
	Possession, Sale, Furnish* – Any firearm, explosive, or dangerous object having no reasonable use that is used in a threatening or dangerous manner <i>EC 48900(b)</i>	Suspension 5 Days; Notify SRO (STAR protocol); Notify DO; Shall Recommend Expulsion *Confiscate weapon/object and give to SRO or return to parent (if applicable) IEP & 504 Manifestation Determination within 5 days		
Forgery	Refer to "Disruption/Defiance"			
Gambling	Refer to "Disruption/Defiance"			
Gang	Gesturing, Writing <i>EC 48900.4, EC 48900.5, EC 48900(k)</i>	OMC <i>EC 48900.5(b)</i> or Suspension 1 Day		Suspension 1-3 Days
Harassment	Refer to "Bullying/Harassment"			
Hate Violence	Refer to "Bullying/Harassment"			

Offense Category	Student Infraction	1 st Intervention/Consequence (Minor Circumstances)	2 nd Intervention/Consequence (Moderate Circumstances)	3 rd Intervention/Consequence (Severe Circumstances)
Hazing	Refer to "Bullying/Harassment"			
Knife	Possession – Not used in a hostile manner <i>EC 48900(b)</i>	Suspension 3-5 Days; Notify SRO	Suspension 5 Days; Notify SRO; May Recommend for Expulsion	
	Brandishing* – Blade must be 3 ½ inches to expel student; Knife means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing; Knife with locking blade (where knife locks into place) and razor with unguarded blade also falls into this category	Suspension 5 Days; Notify SRO; Notify DO; Recommend for Expulsion IEP & 504 Manifestation Determination within 5 days		
Loitering	Refer to "Disruption/Defiance"			
Lying	Refer to "Disruption/Defiance"			
Obscenities/ Profanities/ Vulgarity	Pornography – Includes print or electronic <i>EC 48900(i), EC 48900(k)</i>	Confiscate Print Item; Call SRO for digital sexting; OMC <i>EC 48900.5(b)</i> or suspension	Confiscate Item Call SRO for digital sexting; Suspension 1-3 Days	Confiscate Item Call SRO for digital sexting; Suspension 3-5 Days
	Profanity/Vulgarity – Habitual use <i>EC 48900(i)</i>	OMC <i>EC 48900.5(b)</i>		Suspension 1-2 Days
	Public Display of Affection – Engaged in inappropriate display of affection <i>EC 48900(k)</i>	OMC <i>EC 48900.5(b)</i> and/ or Parent Conference		
	Sexual Assault/Battery* – Includes restraint against victim's will for purpose of sexual arousal <i>EC 48900(n)</i>	Suspension 5 Days; Notify SRO; Notify DO; Recommend Expulsion IEP & 504 Manifestation Determination within 5 days		
	Sexual Conduct – Engaged in or attempted to engage in physical conduct of sexual nature <i>EC 48900(i)</i>	Suspension 1-3 Days	Suspension 3-5 Days	Suspension 5 Days (if within same school year); May Recommend Expulsion

Offense Category	Student Infraction	1 st Intervention/Consequence (Minor Circumstances)	2 nd Intervention/Consequence (Moderate Circumstances)	3 rd Intervention/Consequence (Severe Circumstances)
<i>Obscenities/ Profanities/ Vulgaritys Cont.</i>	Sexual Harassment (Physical) – Intentional and/or obvious unwelcomed or offensive touching or sexual advances (could include depantsing) <i>EC 48900(i), EC 48900.2</i>	Suspension 1-2 Days	Suspension 3-5 Days	Suspension 5 Days; Recommend Expulsion
	Sexual Harassment (Verbal) – Offensive comments, jokes or slurs, graphic verbal comments about an individual's body, or verbal comments of anything sexual in nature <i>EC 48900(i), EC 48900.2</i>	Suspension 1-2 Days	Suspension 3-5 Days	Suspension 5 Days; Recommend Expulsion
	Sexual Harassment (Visuals) – Offensive posters, cards, cartoons, writing, graffiti, drawings, objects, or gestures <i>EC 48900(i), EC 48900.2</i>	Suspension 1-2 Days	Suspension 3-5 Days	Suspension 5 Days; Recommend Expulsion
	Written, Verbal, Physical – When viewed as obscene (abominable, disgusting, repulsive) <i>EC 48900.5, 48900(i)</i>	Suspension 1-2 Days	Suspension 3-5 Days	Suspension 5 Days (if within same school year); May Recommend Expulsion
Paraphernalia	Drug Paraphernalia – Refer to “Controlled Substance”			
	Tobacco Paraphernalia – Refer to “Tobacco”			
Physical Contact	Assault on School Personnel – Refer to “Staff”			
	Bullying – Refer to “Bullying/Harassment”			
	Hate Violence – Refer to “Bullying/Harassment”			
	Instigation/Inciting Infliction – Refer to “Bullying/Harassment”			
	Intimidating – Refer to “Bullying/Harassment”			
	Mutual Combat <i>EC 48900(a.1)</i>	Suspension 3-5 Days; Notify SRO;	Suspension 5 Days; Notify SRO; Alternative Placement Contract (High School Only)	Suspension 5 Days; Notify SRO; May Recommend Expulsion (if within same year)

Offense Category	Student Infraction	1 st Intervention/Consequence (Minor Circumstances)	2 nd Intervention/Consequence (Moderate Circumstances)	3 rd Intervention/Consequence (Severe Circumstances)
<i>Physical Contact Cont.</i>	No Injury – Attempted or threatened to cause injury to a student or staff member (not mutual combat) <i>EC 48900(a.1)</i>	Suspension 3-5 Days; Notify SRO	Suspension 5 Days; Notify SRO; May Recommend Expulsion	
	Pushing, Grabbing, Hitting, Spitting <i>EC 48900(a.1), EC 48900(k), EC 48900.5</i>	OMC <i>EC 48900.5(b)</i>		Suspension 1-3 Days
	Serious Injury to Student – Assault on a student resulting in serious injury; Willful use of force or violence <i>EC 48900(a.2)</i> Except in self-defense <i>EC 48900(a.1)</i>	Suspension 5 Days; Notify SRO; May Recommend Expulsion IEP & 504 Manifestation Determination within 5 days		
Sexual – Refer to “Obscenities/Profanities/Vulgarities”				
Multiple on One – Jumping of a student by two or more students must be reported to Student Services. May recommend for expulsion.				
Property Damage	Damage – Caused or attempted to cause damage to school property or private property, including graffiti, tagging, etching, and vandalism <i>EC 48904, EC 48900(f)</i>	Community Service or Suspension 1-3 Days; Refer to M&O for Restitution of School Property	Suspension 3-5 Days; Refer to M&O for Restitution of School Property	Suspension 5 Days; Refer to M&O for Restitution of School Property; May Recommend Expulsion
	Stealing – Taking objects from another student, staff member, or the school that does not belong to the student			
Robbery	Refer to “Theft”			
Sale	Drugs, Alcohol – Refer to “Controlled Substances”			
	Food – Refer to “Defiance/Disruption”			
	Firearm – Refer to “Firearm”			
Sexual	Refer to “Obscenities/Profanities/Vulgarities”			
Smoking	Refer to “Tobacco”			

Offense Category	Student Infraction	1 st Intervention/Consequence (Minor Circumstances)	2 nd Intervention/Consequence (Moderate Circumstances)	3 rd Intervention/Consequence (Severe Circumstances)
Staff	Assault on School Personnel <i>EC 48900(a.2), EC 48900.7, EC 48915</i>	Suspension 5 Days; Notify SRO; May Recommend Expulsion IEP & 504 Manifestation Determination within 5 days		
	Intimidating Staff – Intimidating or menacing school personnel, including hand gestures, written materials, verbal comments, etc. <i>EC 48900.4</i>	Suspension 1-3 Days	Suspension 3-5 Days	Suspension 5 Days; May Recommend Expulsion
	Refusal to Authority – Refusing to comply with authority or school rules; “No-Show” to admin-assigned detention <i>EC 48900(k)</i>	OMC <i>EC 48900.5(b)</i>		
Stealing	Refer to “Theft”			
Tardy	Refer to “Attendance”			
Technology	Computer/Network Violation – Violation of computer and/or network security <i>EC 48900(k)</i>	Limit/Restrict Student Use of CNUSD Network (for set period of time), OMC <i>EC 48900.5(b)</i>	Limit/Restrict Student Use of CNUSD Network (for set period of time), Suspension 1-3 Days	
	Inappropriate Use of School Property – Includes school phone, school computers or devices. <i>EC 48900(k)</i>	OMC <i>EC 48900.5(b)</i>		Suspension 1 Day after 4 th Offense AR#5334
Threats	Bullying – Refer to “Bullying/Harassment”			
	Terrorist Threats – Any statement (written or verbal) which is unequivocal, unconditional, immediate, and specific as to convey to a person’s fear of his own safety <i>EC 48900.7</i>	Suspension 5 Days; Notify SRO; Notify DO; Recommend Expulsion IEP & 504 Manifestation Determination within 5 days		
	Threat to Cause Harm – Refer to “Physical Contact”			
Theft	Robbery – Taking property by the use of violence	Suspension 5 Days; May Recommend Expulsion; Notify SRO; Refer to M&O for Restitution of School Property IEP & 504 Manifestation Determination within 5 days		
	Extortion – Using threats to obtain money or property from others <i>EC 48900(e), EC 48904</i>			

Offense Category	Student Infraction	1 st Intervention/Consequence (Minor Circumstances)	2 nd Intervention/Consequence (Moderate Circumstances)	3 rd Intervention/Consequence (Severe Circumstances)
<i>Theft Cont.</i>	Receive Stolen Property – Knowingly receive stolen school or private property EC 48900(l)	Suspension 1-2 Days; Refer to M&O for Restitution	Suspension 3-5 Days; Refer to M&O for Restitution	Suspension 5 Days; Refer to M&O for Restitution; May Recommend Expulsion
	Theft – Stealing or attempted to steal school or private property EC 48900.5, EC 48900(g)	OMC or Suspension 1-2 Days; Notify SRO; Refer to M&O for Restitution	Suspension 3-5 Days; Notify SRO; Refer to M&O for Restitution	Suspension 5 Days; Notify SRO; Refer to M&O for Restitution
Tobacco	Smoking, Use, Possession – Any tobacco-related product (i.e. hookah pens, snuff, smokeless tobacco, chew) EC 48900(h)	Saturday School Tobacco Intervention	2 Saturday School Tobacco Interventions + 3-day Suspension	5-day Suspension; APC contract + 2 Saturday School Tobacco Interventions
	Paraphernalia – Includes lighter or matches EC 48900(k)	OMC; Confiscate Object EC 48900.5(b)		
Threats	Refer to “ Fighting ”			