

CNTA & EDUCATIONAL SERVICES CURRICULUM MEETING: *Minutes*

September 21, 2018 | 1:00 p.m. – 3:00 p.m. | CNTA Office

Members in Attendance: Barbara Wolfinbarger, Angela Thomas, Jennifer DeVries, Jerry Goar, Sarah Ragusa, Christina Rodriguez, Kirsten Johnson, Michelle Gardner

Members Absent: Lisa Simon, Philip Saxena

Guests: Mike Ilic, Pablo Sanchez

<u>Minutes</u>	<u>Proposed Agenda Items</u>
<p>1. Minutes Review (8/31/18 minutes):</p> <ul style="list-style-type: none">• Mike Ilic and Myles Allen removed as guests; Michelle Gardner and Sara Ragusa added as members in attendance.• Under SBAC/Benchmark bullet, the following question was inserted: What is the district's plan for moving away from Benchmark to SBAC-IAB? <p>2. Cell phone policy by: Pablo Sanchez & Mike Ilic</p> <ul style="list-style-type: none">• Concern: Has there been a change in the cell phone policy? During assessment the policy is applied during PSAT/SATs, however sites are being told that policy cannot be applied during other tests?• Clarification: ACLU says you can't ban phones completely at a school site, but it does allow the teacher to enforce a 'no cell phone' rule in their personal classrooms, meaning that phones can be prohibited during testing or in a class if the teacher enforces this rule in his or her's classroom. If a phone needs to be confiscated for misuse, the office should have a protocol for electronics when they are checked in or checked out to avoid devices being lost. Teachers are encouraged to include their 'no cell phone' rule on their class syllabus as a protection. If a teacher confiscates a phone, they are responsible for the electronics, it is not the districts responsibility if the device is lost. <p>2. ACP, Detention & Disciplinary Saturday school clarification by: Mike Ilic and Pablo Sanchez</p> <ul style="list-style-type: none">• Concern: Is there still ACP implementation? What has happened to detention funding?• Clarification: Intermediate and HS should have ACP (including Academies); it was clarified that detention funds have been done away with and that it is the sites decision to have detention. Detention is now funded by site allocations/site funds. Schools are currently being invited to train on the ACP program.• Concern: It was mentioned that at certain sites there is only one slot and one day scheduled for detention and this poses a problem with students who habitually misbehave and who do not serve their detentions; teachers are concerned that there is no discipline at the school site. With the new implementations set in place, are expulsions increasing or decreasing? Pablo and Mike shared brief info on the nature/types of expulsions that are at trend, as well as the district's limitations on	<ol style="list-style-type: none">1. Upcoming PD2. Math Adoption/Pilot3. DLI Curriculum4. ACP/Disciplinary Info5. Upcoming Curriculum Meetings6. Report Card Timelines <div>Next Meeting: 11/2/18</div>

expulsions and obligations set by the state; they will bring data on expulsions pertaining to middle schools and HS.

3. PBIS clarification by: Jennifer Devries, Mike Illic & Pablo Sanchez

- Problem/Concern: Sites have reported that the referrals inputted on PBIS Rewards are visible to parents and certain sites do not want this visibility, as parents can misinterpret information due to lack of context. In addition, there is not a consistent practice for the referral process (paper or online). Some sites are being told that they have to use PBIS rewards.
- Discussion: After discussing some of the processes of PBIS rewards, the group identified that there is an inconsistency in practice and how implementation should be rendered for PBIS rewards; It was also identified that the inconsistency could be due to site admin implementing different standards. Student services will look into this issue of inconsistency.
- Additional Information: Mike Illic noted that parents are consulting educational lawyers, going to county and winning cases; many of processes put in place, including PBIS, are there to shelter/protect the teacher, especially if specific case go through litigation.

4. FPM Update by : Charla , Carlos, Barbara, Peter

- Update/Info: Charla Capps is the lead person in the FPM Review (Federal Program Monitoring). The visit is on Monday, 9/24/18. CNUUSD has not been reviewed in 12 years; The programs for review: Title 1 and 2, English Learner, CE, Physical Education, CTE, Ed Equity and Adult Ed. The review will be over 10 days. Pre-selected school sites will be visited; Teachers who will be interviewed have been selected and include only teachers who serve on school site councils. The only classrooms being visited in Secondary are CTE classrooms as these classes receive special federal funds.
- Peter Lum gave an update on PE exemptions; the district has to have an exemption policy that is uniform that includes a fitness test requirement; this was set by CDE. There will now be 3 types of exemptions: a Temporary, a Two year and a Permeant exemption. The goal is the get the isolated population of 10th graders that are currently not taking PE, to enroll in PE resulting in an increase in the number of students enrolled in PE.
- Concern: A concern was mentioned why the FPM and changes were not discussed during the normal collaboration meetings. It was noted that teachers are very worried about the visit and that there has not been much information relayed to the group to alleviate teacher concerns.
- Clarification and Discussion: The group discussed the concern and related the pressure that teachers are feeling. It was mentioned that CDE notified the district of the visit towards the end of the 17/18 school year and that the ED codes that were changed by CDE took place during the summer when schools not in session. As a response to such a tight time frame, many of the changes needed to made rapidly to meet the 9/24 deadline. It was clarified that the visit is NOT an audit and teachers will NOT be questioned, only specific teachers have been chosen and prepped to be interviewed. It was also clarified that the visit is not a show/façade, CDE is visiting to make sure that the district is following ED Code; if any adjustments need to be made they are partnering with

the district on how these adjustments should to be made or implemented. The group agreed to relay this inform clarification should be communicated to teachers to alleviate some pressure.

5. Upcoming Curriculum Meeting Dates by: Barbara Wolfinbarger

- Concern: There has been issues with not all collaboration members being able to attend the current meetings. Fridays have not been a good day for most members to attend these collaboration meetings held between CNTA and Ed Services. It has been brought to the attention by the Business and HR departments that funding for subs has been limited and that generally filling subs are a problem. The group was informed that contractually the current collaboration meetings should be only held quarterly. However, since it was requested by CNTA members to have the meeting monthly, Ed Services is willing to cater to this need, but the current day/schedule needs to be adjusted.
- Question for consideration: How can the team better manage the 18/19 meetings to be fiscally sound, to accommodate each members schedule and to avoid it being impactful on subs or the budget? The group agreed to discuss the topic separately and exchange availability information on the next possible meeting date.

6. Report Cards and Progress Reports Timelines by: Jennifer DeVries

- Request: It was requested that all report progress for 1st, 2nd & 3rd grade be mailed home in time for the 3rd trimester deadline. Barbara Wolfinbarger agreed to invite Amanda Roney from IT to discuss this possibility and to discuss the online report card option. This item will be discussed at the next meeting.

7. Update on Xerox Clicks/Print Shop by: Jennifer DeVries

- Concern: When machines break, where can teachers get assistance with benchmark materials in the meantime? Teachers are being told that they are not allowed to transfer clicks.
- Update: Barbara Wolfinbarger informed the group that these machines (Rizo) are no longer being manufactured. Also, certain Benchmark materials cannot be sent to print shop due to copyright restrictions. Business is currently looking into finding a new vendor, similar to Rizo, to replace broken machines.
- Barbara agreed to look into the different policies that sites are implementing for clicks. Barbara is researching where we could get the funds to cover clicks.

8. Upcoming PD – Tabled to next meeting

9. Math Adoption/Pilot – Tabled to next meeting

10. DLI Curriculum – Tabled to next meeting