

CNTA & EDUCATIONAL SERVICES CURRICULUM MEETING:

Minutes

April 20, 2018 | 12:00 p.m. – 2:00 p.m. | Ed Services Department

Members in Attendance: Barbara Wolfinbarger, Jennifer DeVries, Christina Rodriguez, Jerry Goar, Kirsten Johnson, Sarah Ragusa, Philip Saxena, Jennifer Bourgeois, Tonya Spencer, Angela Thomas

Guest: Ronie MacDonald

Members Absent: Lisa Simon, Julie Cooley, Sarah Ragusa

Minutes	Proposed Agenda Items																								
<p><u>Minutes Review:</u></p> <ul style="list-style-type: none">March meeting changes - 3rd bulleted item under CTE Report, word "district wide" will be added; Tonya not present; Angela was presentFebruary meeting changes - none needed <p><u>Discussion Items:</u></p> <ul style="list-style-type: none"><u>CAASPP testing by Jennifer Bourgeois</u><ul style="list-style-type: none">Jennifer gave the group an update on the current CAASPP testing. It was confirmed that ELPAC testing is near completion with the majority of the sites and that the results are anticipated to arrive during the summer of 2018. The group asked for a comparison of how quickly sites complete their testing opposed to others (example: high schools vs intermediate schools) and to gather an enrollment-to-computer lab ratio for each site. Jennifer will look into this data and will report to the group.A concern was mentioned regarding testing at one of the school sites. It was reported that the site has been using the computer lab for testing almost to the end of school year, and it appears there needs be a shorter testing window and longer testing time for this site. Jennifer agreed to share best practices when the sites debrief after testing.<u>Canvas training and follow up by Ronie MacDonald</u><ul style="list-style-type: none">Ronie MacDonald gave an update on the current Canvas training. The following dates were outlined:<table><tr><td>3/29</td><td>-</td><td>Canvas 101: Canvas Trainer and EdTech TSA</td></tr><tr><td>3/30</td><td>-</td><td>Canvas 202: Canvas Trainer and EdTech TSA</td></tr><tr><td>4/19</td><td>-</td><td>Canvas 101: Canvas 101: Canvas Trainer and EdTech TSA</td></tr><tr><td>4/20</td><td>-</td><td>Canvas 202: Canvas Trainer and EdTech TSA</td></tr><tr><td>4/23</td><td>-</td><td>Canvas 101: EdTech TSA</td></tr><tr><td>4/27</td><td>-</td><td>Canvas 202: EdTech TSA</td></tr><tr><td>5/1</td><td>-</td><td>Canvas 101: EdTech TSA</td></tr><tr><td>5/17</td><td>-</td><td>Canvas 202: EdTech TSA</td></tr></table>	3/29	-	Canvas 101: Canvas Trainer and EdTech TSA	3/30	-	Canvas 202: Canvas Trainer and EdTech TSA	4/19	-	Canvas 101: Canvas 101: Canvas Trainer and EdTech TSA	4/20	-	Canvas 202: Canvas Trainer and EdTech TSA	4/23	-	Canvas 101: EdTech TSA	4/27	-	Canvas 202: EdTech TSA	5/1	-	Canvas 101: EdTech TSA	5/17	-	Canvas 202: EdTech TSA	<ul style="list-style-type: none">CMP3 and 3 year roll outCreating/improving structuresMath Adoption <div><h2>Next Meeting:</h2><p>May 18, 2018</p></div>
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- These dates will be posted on the PD calendar and on the CNTA website; it was confirmed that the 101 trainings could be repeated/retaken if needed.
- It was confirmed that the goal is to have trainings that are content specific and expanded beyond 101 and 202. In order to do this, research is being done to gather information from core specific teachers who use canvas in their classroom. In the meantime, there currently is on site support for canvas that is more content specific.
- The concern regarding courses disappearing at end of semester and the availability of courses were mentioned. It was confirmed that this issue has been resolved; since the end of the semester is approaching and the disappearance of data has been noted around this time, Ronie will be collaborating with IT to further re-ensure the current stability at the close of the semester and address course availability. It was also confirmed that even though courses seem to disappear the information is archived; work will be done with the Canvas representative to see if access can be granted.
- A suggestion regarding the possibility of extending access to assignments for grading issues was mentioned, as there has been cases when parents try to challenge grades. If extended access to assignments on Canvas were available to teachers after grading, they would be better equipped to address parent concerns. In addition, a concern regarding the time to build courses was mentioned as a challenge for teachers and that if possibly this info could be populated for each student. Ronie gathered input and assured the group that their input is being considered and will be reported to the current Canvas representative who will meet on 5/4.
- Since grade challenges are sometimes proposed at any given period of the school year, it was suggested there be a deadline on when parents can challenge a grade. Barbara Wolfinbarger will look into this possibility.
- The group reported that there has been much positive feedback on the canvas trainings. It was confirmed that IT and the EdTechs have been doing a wonderful job of tracking system failure as this has supported teachers greatly when grades are challenged by parents.
- CMP3 and the 3 year roll out
 - *To be discussed at the next meeting*
- Report card timelines by Philip
 - The group was given 17/18 timeline and the drafted 18/19 timeline for report cards. The group was invited to compare the documents and to suggest any possible changes/recommendations to report to IT.
 - It was suggested that the parent conference week be pushed back an additional week during in 1st trimester. It was confirmed by Kirsten Johnson that the parent conference week is set by HR and that CNTA is involved in the selection process of these dates. It was confirmed that pushing back

parent week for 2-weeks was proposed, however during CNTA/HR collaboration only a 1-week push back was agreed upon. Kirsten also informed the group that pushing the parent conference week back an additional week will be up for reconsideration in the future.

- It was confirmed that B, C, & D tracks will have different grading dates for the 1st trimester. Other suggestions mentioned were to adjust the calendar for year-round from traditional; these ideas were gathered and will be presented to the IT Dept.
- A concern was mentioned about whether JFK should have its own separate calendar. It was confirmed by the group that currently this is not necessary as JFK is given accommodations/waivers when conflicts arrive.

- **Math adoption Christina Rodriguez and Jerry Goar**

- A concern was briefly mentioned that an additional Math Curriculum Council meeting was called and it appears that they were discussing a math adoption before the adoption process has been finalized by Ed. Services/CNTA team. The adoption process is created to ensure teacher input. However, it was noted that the current math council feels their voice is being stifled and that the concern is that if another adoption is being started before the finalization of the process, then the adoption itself may not be productive. The team agreed to look into the concern and verify the nature of the meeting.

- **Creating/improving structures**

- *This will be discussed at the next meeting.*

- **Finalize the adoption process**

- The group reviewed the draft adoption process and edited the verbiage. The changes will be made and redistributed to the group for a final review.

- **Side updates:**

- A new bill is being presented in Sacramento that will allow LCFF funding to increase by 60%. *If this bill is passed*, this will be an ongoing funding increase and will move our district out of the "underfunded" status.
- Winn Dixie was chosen by the 4th/2nd Grade Book Selection committee.
- As it pertains to math materials, it was confirmed that the state standards are bundled (i.e.: K-5th, 6th – 8th, etc.) and it is presumed that publishers will write their materials in accordance with these state standards. However, it is currently inconclusive as to whether 6th grade will be included in the intermediate math adoption.
- It was confirmed that during the adoption process, public viewing is mandatory for core curriculum materials (math, science, ELA, etc.), but it is not mandatory for supplemental materials.