

CNTA & EDUCATIONAL SERVICES CURRICULUM MEETING:

Minutes

November 17, 2017 | 12:00 p.m. – 2:00 p.m. | CNTA Office

Members in Attendance: Barbara Wolfinbarger, Angela Thomas, Jennifer DeVries, Christina Rodriguez, Jerry Goar, Kirsten Johnson, Sarah Ragusa, Jennifer Bourgeois; Tonya Spencer

Members Absent: Lisa Simon, Philip Saxena

Guests: Mike Illic, Mark Pfeiffer, Ben Odipo, Amanda Ruiz, Myles Allen

Minutes	Proposed Agenda Items
<p>Minutes Review:</p> <ul style="list-style-type: none"> No changes/updates <p>Discussion Items:</p> <ul style="list-style-type: none"> Student/computer ratio at our schools by Myles Allen <ul style="list-style-type: none"> The CNUSD Lab Inventory List was distributed and reviewed; the group was invited to contact Myles if they have any questions about a particular site indicated on the list. Myles clarified the difference between VDI Labs and Computer Labs; VDI Labs do not need a tech onsite to address concerns, technology issues are addressed remotely. iReady concerns and updates were discussed. The iReady Diagnostic #2 Window will be available November 27th. Group agreed that iReady updates, info, and posters will now be sent to site principals, teachers and secretaries. Curriculum Committee Schedule by Sara Ragusa <ul style="list-style-type: none"> The High School and Intermediate Curriculum Committee Schedule was distributed and reviewed. It was noted that the previous list had not been updated recently. Concerns regarding administrative presence at meetings were mentioned. It was confirmed that this will be verified to ensure that an administrator is present to facilitate for their assigned committee meetings. It was also clarified that the World Language committee will be assigning more meeting dates once these dates are selected. Tiered Fidelity Inventory & PBIS by Mark Pfeiffer and Mike Illic <ul style="list-style-type: none"> The Fidelity Inventory was distributed and an overview was given on its components. It was clarified that PBIS is not a program but a framework that allows it to be customizable at each site. The Fidelity Inventory check is generally carried out during the spring and the purpose is to track the progress of the goals established by the school site. The report is carried out by outside teachers from other sites to ensure unbiased information and to give these PBIS team members exposure to other types of methods at other sites. The people that are interviewed to verify the fidelity are randomly selected and 10-15% of Certificated & Classified staff is currently addressed/selected for the report (<i>NOTE: Chris Rodriguez questioned the interview percentage as to whether it should be 15-20%; it was confirmed by Mike Illic on 12-20-17 that the correct percentage is in fact 10-15%</i>). It was clarified that scoring is based off acknowledgements and language; the information collected and recorded from students & staff is anonymous. The data portion is still being rolled out and the future goal is to have the intervention data follow the student. 	<ol style="list-style-type: none"> Curriculum Council Update Math Survey

- The PBIS App and Hero Tools were briefly explained. It was clarified that these tools can be used to enhance PBIS implementation, especially when all of their features are used. These tools are not mandatory but some sites have started to use them as they evolve in their PBIS implementation.
- Concerns about the general teacher satisfactory of PBIS were mentioned. It was explained that because PBIS is a framework and any unsatisfactory methods can be adjusted or changed. A survey is being carried out under the discretion of the sites to help see if the staff views the methods implemented at their site as effective and to gain an overall view of PBIS at their site. During coaching, feedback is collected so that PBIS teams can express/relay any satisfactory and/or unsatisfactory info from their site. It is encouraged that staff and especially teachers communicate with their coaches and the PBIS teams about their concerns. The group noted that among teachers there is a concern as to whether PBIS teams are receiving/gathering the consensus from their staff. PBIS teams are specifically taught by their coaches to gain the consensus of the whole site on what is implemented.
- Concerns as to why PBIS was chosen was mentioned. It was clarified that because it is a framework, schools do not have to use PBIS, it is a site based decision. However, even if they choose not to use PBIS, by law they still need to make sure that “other means of correction” are being addressed at their site. It was also confirmed that the district had been recently sanctioned and that Kinder through 3rd grade students can no longer be suspended. As a response, the district needed to look into interventions. PBIS was chosen because it is in the CDE education code and that it is identified as being the most successful when it is fully implemented.

○ **Benchmark Materials by Barbara Wolfinbarger**

- Info is being gathered from each site as to what materials are missing and orders are being placed.
- It was clarified that when the order was placed, Benchmark was backlogged on materials. In some of the initial shipments, some sites were given too many materials. To offset the backlog, the surplus materials were gathered and evenly distributed.
- The group was encouraged to contact Barbara and Ambra Dodds if any teachers mention missing items.
- Update: Special Ed materials have been ordered and delegates will be meeting again in December. Information will be distributed as to what materials each class will receive.

○ **2nd grade and 4th grade pilot**

- The group was informed that the list information is still being gathered.

○ **Elementary Timeline Report Cards**

- Amanda Ruiz was informed about the possibly of putting T – track schools on their own separate calendar. The group agreed to discuss this further in detail at the next meeting.

○ **Informational item:**

- It was confirmed that the Running Records concern is being addressed. Once all the information is gathered from Rosa Parks Elementary the concern will be taken care of.

○ **Other information by Ben Odipo**

- The group was invited to share any concerns they had; it was highlighted that many of the concerns involving technical issues have been already resolved by the time the CNTA/Ed Services meets for its regular meetings.
- As regards to certain technical issues that pertain to iReady and/or assesment, the group was encouraged to email Jennifer Bourgeois and Myles Allen with their concerns, as the IT and Assessment Departments do work closely together to resolve any issues.
- Concerns regarding Special Ed SEIS program crashes were mentioned by the group. It was confirmed that the district has more than enough bandwidth to sustain activity using the SEIS program. It was confirmed that the district bandwidth has never been maxed out at even the most busiest periods of system usage. It was also confirmed that bandwidth has been previously expanded to allow and support future technology growth at our district. It was confirmed that IT keeps track of when district systems are down and that they can be tracked to

Next Meeting:

December 15, 2017

isolated events (i.e. city power outages). The group was assured that the systems are regularly check and will continue to be checked for any issues.